North Texas Parent and Child Development Inc. Policy and Procedures Administration

New: X	Revised:
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Effective Date: 5/6/2009

Subject: Policy Council Parent Activity Fund

Source:

Policy

To insure the Policy Council determines when and how the Parent Activity Fund is spent.

Procedure

- 1. The North Texas Parent and Child Development, Inc. Early Head Start Director will approach the Policy Council with a request for disbursement of the Parent Activity Funds.
- 2. The Policy Council will vote on the request, and the results of the vote will be documented in the minutes.
- 3. Appropriate use of these funds would include, but are not limited to:
 - The Thanksgiving Family Literacy Luncheon
 - Other seasonal activities
 - Fatherhood initiative
 - The Transition Parent Meeting