North Texas Parent and Child Development Inc. Policy and Procedures Administration Effective Date 3/26/2009

New: _X__ Revised: 10/23/13___

Subject: Program Options

Source: Head Start Performance Standard 1306.31, 1306.32, 1306.34.

Policy

Program options must meet the needs of children and families as indicated by the community assessment.

Center Based

Classes will operate five days per week, for eight hours a day. Early care is provided from 7:30 a.m. to 8:00 a.m. The program will operate at least 220 days per year of planned class operations.

Home Based

Home visitors work five days a week with parents and children in their homes on a regular basis, visiting each family once a week for 90 minutes. The program will operate at least 220 days per year of planned operations.

Procedure

- 1. A program calendar will be developed yearly to ensure the appropriate number of operating days is met.
- 2. Early care is provided based on the need of the family. Documentation is required.